



ERASE STUDY GRANT APPLICATION FORM

PLEASE PRINT

**Application No
(Office use only)**

Before filling out this application form, please read the attached Program Guide and arrange for a pre-application meeting with staff.

Section A General program guidelines and instructions

- a) An application for the Study Grant Program (SGP) must be submitted to the City prior to the start of any environmental study to which the grant will apply;
- b) Assignees are eligible to apply for the SGP only if they can provide written consent to conduct the study from the owner of the property;
- c) Environmental studies shall be for the purpose of:
 - i) confirming and describing contamination at the site (partial or complete Phase II ESA); and,
 - ii) developing a plan to remove, treat, or otherwise manage contamination found on the site (Remedial Work Plan or Risk Assessment);
- d) Applicants must submit to the City a Phase I ESA that demonstrates that site contamination is likely;
- e) Applications will include:
 - i) a brief proposal for the environmental study;
 - ii) a detailed study work plan;
 - iii) a cost estimate for the study; and,
 - iv) a description of the planned redevelopment, including any planning applications that have been submitted/approved;
- f) All environmental studies shall be completed by a “qualified person” as defined by the *Environmental Protection Act* and its regulations;
- g) All completed environmental studies must comply with the description of the studies as provided in the grant application form;
- h) One (1) electronic and one (1) hard copy of the study findings shall be submitted to the City;
- i) A maximum of two (2) study grants will be awarded for any property, to a maximum of \$20,000 (excluding G.S.T) per study and \$25,000 (excluding G.S.T) per property/project;
- j) The City reserves the right to audit the costs of studies prior to advancing the grant payment;
- k) The total value of any grant(s) provided under this program will be deducted from eligible program costs for the ERASE Redevelopment Grant Program, if applicable.

YOU MAY DELIVER YOUR APPLICATION IN PERSON OR SEND IT BY MAIL TO:

City of Hamilton, Planning and Economic Development Department
Economic Development & Real Estate Division
71 Main Street West, 7th Floor, Hamilton, Ontario L8P 4Y5
Attention: Brownfield Coordinator

If you have any questions about this program, please contact:

Phone: 905-546-2424, ext 5602 or E-mail: brownfieldoffice@hamilton.ca

Sections B and C to be completed by owner/applicant.

Section D to be completed by environmental consultant (qualified person).

Section E to be signed by owner/applicant and environmental consultant (qualified person).

Section B Owner / Applicant Information

Name of Registered Property Owner _____

Mailing Address of Property Owner _____

Phone: _____ Fax: _____

Email: _____

If the person(s) applying for this grant is not the owner of the properties listed in Section C, please fill in section below and attach written consent from the owner to make this application and conduct the study.

Name of Applicant
(If different from Owner) _____

Mailing Address of Applicant
(If different from Owner) _____

Phone: _____ Fax: _____

Email: _____

Section C Property Information

Municipal Address of Property or Properties for which this Application is being submitted

Roll Number(s)

Legal Description of Property (Lot and Plan Numbers)

Total Size of Property _____ acres

Existing Property Use

Existing Buildings on Property? Yes _____ No _____

Is this property in tax arrears? Yes _____ No _____

If property in tax arrears, specify value of tax arrears \$ _____

Have tax arrears been cancelled (in whole or in part) on this property under any other City program:

Yes _____ No _____

Has this property received grants/loans or other financial assistance from the City under any other City program?

Yes _____ No _____

If yes, please specify program and amount of financial assistance received from the City

Section D Environmental Information (to be completed by a Qualified Person as defined by regulation)

Name of Consultant _____

Mailing Address _____

Phone: _____ Fax: _____

Email: _____

Has Phase I Environmental Site Assessment (ESA) been conducted on the property?

Yes _____ No _____

If yes, please attach to this application.

Section E Sworn Declaration

I/WE HEREBY APPLY for a grant under this program.

I/WE HEREBY AGREE to abide by the terms and conditions of the grant program.

I/WE HEREBY CERTIFY that the information contained in this application is true, correct and complete in every respect and may be verified by the City by such inquiry as it deems appropriate, including inspection of the property for which this application is being made.

I/WE HEREBY AGREE that any work carried out prior to written receipt of grant approval is not eligible.

I/WE HEREBY AGREE to provide the City Of Hamilton with one (1) electronic copy and one (1) hard copy of the completed study to which this application applies.

I/WE HEREBY GRANT PERMISSION to the City Of Hamilton or its agents to inspect the property to which this application applies.

I/WE HEREBY AGREE that the grant may be reduced or cancelled if the study is not completed, not completed as approved, or if the environmental consultant(s) conducting the study are not paid.

I/WE HEREBY AGREE the program for which application has been made herein is subject to cancellation and/or change at any time by the City in its sole discretion, subject to the terms and conditions specified in the Program. All grants will be calculated and awarded in the sole discretion of the City. Notwithstanding any representation by or on behalf of the City, or any statement contained in the program, no right to any grant arises until it has been duly authorized and paid. The City is not responsible for any costs incurred by the Owner/Applicant in any way relating to the program, including, without limitation, costs incurred in anticipation of a grant.

Name of Owner or Applicant (Please print)

Title

Signature of Owner or Applicant

Date

Name of Qualified Person
(Environmental Consultant) (Please Print)

Title

Signature of Qualified Person

Date