

## ERASE STUDY GRANT APPLICATION FORM

**PLEASE PRINT**

**Application No**  
**(Office use only)** \_\_\_\_\_

**APPLICATION FEE OF \$254.25 TO ACCOMPANY APPLICATION**

*Before filling out this application form, please read the attached Program Guide and arrange for a pre-application meeting with staff.*

### **Section A General program guidelines and instructions**

- a) An application for the Study Grant Program (ESG) must be submitted to the City at least 10 business days prior to the start of any environmental study to which the grant will apply;
- b) Assignees are eligible to apply for the ESG only if they can provide written consent to conduct the study from the owner of the property (section B);
- c) Environmental studies shall be for the purpose of:
  - i) confirming and describing contamination at the site ie: partial or complete Phase II ESA (all areas), Designated Substances and Hazardous Material Survey, Office Reuse Feasibility Studies (Older Industrial Area only, limited to current/closed institutional uses and Designated Heritage Buildings); and,
  - ii) developing a plan to remove, treat, or otherwise manage contamination found on the site (Remedial Action Plan or Risk Assessment);
- d) Applicants must submit to the City a Phase I ESA that demonstrates that site contamination is likely;
- e) Applications will include:
  - i) a brief proposal for the environmental study (note: maximum of 1 study per ESG application, maximum of 2 ESG applications per property);
  - ii) a detailed study work plan;
  - iii) a cost estimate for the study (please include two quotes); and,
  - iv) a description of the planned redevelopment, including any planning applications that have been submitted/approved;
- f) All environmental studies shall be completed by a “qualified person” as defined by the *Environmental Protection Act* and its regulations, and meet requirements for submission for RSC;
- g) All completed environmental studies must comply with the description of the studies as provided in the grant application form, as well as meeting all regulatory and environmental requirements;

- h) One (1) electronic and one (1) hard copy of the study findings shall be submitted to the City;
- i) A maximum of two (2) study grants will be awarded for any property, to a maximum of \$20,000 (excluding G.S.T) per study and \$35,000 (excluding G.S.T) per project; note that projects composed of multiple adjoining properties will be considered as one project.
- j) The City reserves the right to audit the costs of studies prior to advancing the grant payment;
- k) The total value of any grant(s) provided under this program will be deducted from eligible program costs for the ERASE Redevelopment Grant Program, if applicable.

**YOU MAY DELIVER YOUR APPLICATION IN PERSON OR SEND IT BY MAIL TO:**

City of Hamilton  
Planning and Economic Development Department  
Economic Development Division  
71 Main Street West, 7th Floor, Hamilton, Ontario, L8P 4Y5  
Attention: Phillip Caldwell, Senior Project Manager – Urban Renewal

*If you have any questions about this program, please contact:*  
Phone: 905-546-2424, Ext 2359  
E-mail: [phil.caldwell@hamilton.ca](mailto:phil.caldwell@hamilton.ca)

***Sections B and C to be completed by owner/applicant.***

***Section D to be completed by environmental consultant (qualified person).***

***Section E to be signed by owner/applicant and environmental consultant (qualified person).***

**Section B Owner / Applicant Information**

Name of Registered Property Owner .....

Mailing Address of Property Owner .....

Phone: ..... Fax: .....

Email: .....

Consent of Property Owner for Applicant to proceed with ESG

**I \_\_\_\_\_ owner of the property at  
\_\_\_\_\_ do hereby provide my express  
consent for \_\_\_\_\_ to make this application in  
support of an ERASE Study Grant through the City of Hamilton, and to conduct study work on the site in  
support of the preparation of the study report in question.**

**If the person(s) applying for this grant is not the owner of the properties listed in Section C, please fill in  
section below and attach written consent from the owner to make this application and conduct the study.**

Name of Applicant  
(If different from Owner)

.....

Mailing Address of Applicant  
(If different from Owner)

.....

.....

Phone: .....

Fax: .....

Email: .....

**Section C Property Information**

Municipal Address of Property or Properties for which this Application is being submitted

.....

.....

.....

.....

.....

Roll Number(s)

.....

.....

Legal Description of Property (Lot and Plan Numbers)

.....

.....

.....

Total Size of Property \_\_\_\_\_ acres

Existing Property Use

.....

.....

Existing Property Zoning Classification:

.....

Existing Buildings on Property?    Yes                      No

.....



Has a Phase II ESA ever been conducted on the property?      Yes      No  
.....

Has a Phase III ESA ever been conducted on the property?      Yes      No  
.....

Specify reason for conducting a Phase II ESA, Phase III ESA (all areas) or Designated Substances and Hazardous Material Survey/Office Reuse Feasibility Studies (Older Industrial Area only, limited to current/closed institutional uses and Designated Heritage Buildings), on this property

.....  
.....  
.....  
.....  
.....

Describe any known or suspected environmental contamination issues (soil, groundwater, designated substances if applicable) affecting the site, including type of contaminants, extent, causes (brief site use history), underground storage tanks, above-ground storage tanks, etc.

.....  
.....  
.....  
.....  
.....

Estimated Cost of Phase II ESA (excluding GST)      \$      .....

Estimated Cost of Phase III ESA (Remedial Action Plan)(excluding GST)      \$      .....

Estimated Cost of Designated Substances and Hazardous Material Survey/Office Reuse Feasibility Study (if applicable)(excluding GST)      \$      .....

**Section E Sworn Declaration**

I/WE HEREBY APPLY for a grant under this program.

I/WE HEREBY AGREE to abide by the terms and conditions of the grant program.

I/WE HEREBY CERTIFY that the information contained in this application is true, correct and complete in every respect and may be verified by the City by such inquiry as it deems appropriate, including inspection of the property for which this application is being made.

**I/WE HEREBY AGREE that any work carried out prior to written receipt of grant approval is not eligible.**

I/WE HEREBY AGREE to provide the City Of Hamilton with one (1) electronic copy and one (1) hard copy of the completed study to which this application applies.

I/WE HEREBY GRANT PERMISSION to the City Of Hamilton or its agents to inspect the property to which this application applies.

I/WE HEREBY AGREE that the grant may be reduced or cancelled if the study is not completed, not completed as approved, or if the environmental consultant(s) conducting the study are not paid.

I/WE HEREBY AGREE the program for which application has been made herein is subject to cancellation and/or change at any time by the City in its sole discretion, subject to the terms and conditions specified in the Program. All grants will be calculated and awarded in the sole discretion of the City. Notwithstanding any representation by or on behalf of the City, or any statement contained in the program, no right to any grant arises until it has been duly authorized and paid. The City is not responsible for any costs incurred by the Owner/Applicant in any way relating to the program, including, without limitation, costs incurred in anticipation of a grant.

\_\_\_\_\_  
Name of Owner or Applicant (Please print)

\_\_\_\_\_  
Title

\_\_\_\_\_  
Signature of Owner or Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name of Qualified Person  
(Environmental Consultant) (Please Print)

\_\_\_\_\_  
Title

\_\_\_\_\_  
Signature of Qualified Person

\_\_\_\_\_  
Date